



Silchester Association

CONSTITUTION

1. NAME

The name of the group shall be, The Silchester Association. Referred to as, The Association in this document

The Association shall be a not-for-profit, non-political and non-sectarian fully inclusive organisation.

2. AIMS

- To encourage all aspects of village community life
- To engage with other local groups
- To foster the rural character and amenities of Silchester village and Common
- To raise and retain sufficient funds to deliver these aims.

3. POWERS

- Open a bank account
- Raise money
- Rent and manage buildings
- Organise events
- Work with other groups and exchange information
- Do anything that is lawful which helps fulfil its aims

4. MEMBERSHIP

- a. Membership of the Association is automatic and encompasses the area of “benefit” (defined in the footnote) and abide by the aims of the group and are over 16 years of age.
- b. Persons who do not live within the area but who volunteer to help the Association and are over the age of 16 and will abide by the aims of the Association will be associate members.
- c. Membership shall be available to anyone without regard to gender, race, nationality, disability, sexual preference or faith.
- d. Every member shall have one vote at a General Meeting.
- e. There will be no charge for membership.
- f. Membership will cease upon persons moving or ceasing to volunteer.

5. MANAGEMENT

- a. The Association shall be administered by a Management Committee of the Officers elected at the AGM.
- b. The Management Committee shall make and carry out decisions in accordance with the Aims of the Association.

- c. The Management Committee shall manage the Calendar of Events, Funds and all necessary administration of the Association including that related to insurance and risk assessment.
- d. The Management Committee shall include three Executive Officers, The Chairperson, Treasurer and the Secretary. These three persons are the Executive Officers.
- e. The Management Committee will consist of a maximum of 12 voting members including the Executive Officers and a minimum of 4 voting members + 1 Executive Officer.
- f. Any Voting Member of the Association can stand for election the Management Committee at the AGM through nomination and being seconded by another voting member.
- g. I more than 12 Voting Members have been proposed, then a paper ballot will be held.
- h. The Management Committee should meet at least four times a year.
- i. The Chairperson will Chair all meetings of the group or delegate the role if necessary.
- j. The quorum for a Management Committee meeting will be made up of 5 Committee Members including an Executive Officer.
- k. Voting at the meetings shall be by a show of hands. If there is a tie then the Chairperson will have a second vote.
- l. The Management Committee may by a two-thirds majority vote and for a good and proper reason remove any Committee member, provided that person has the right to be heard before a final decision is made.
- m. The Management Committee may co-opt another member of the group on a temporary basis should the need arrive.
- n. The Chairperson can with the support of the members set up sub-committees as is deemed necessary with a representative from the Management Committee on the subcommittee who will report back as necessary.
- o. The Management Committee shall keep members informed about events and other issues relating to the Association through regular report in the Silchester Magazine and online.

6. THE EXECUTIVE OFFICERS (Roles defined with Role Descriptions)

- a. CHAIRPERSON
- b. SECRETARY
- c. TREASURER

7 ANNUAL GENERAL MEETING

- a. The Association shall hold an AGM in the month of April
- b. A quorum will be made up of a minimum of four voting members
- c. All members shall be given at least fourteen days' notice of the AGM and shall be entitled to attend and vote
- d. Notice of the AGM shall be published in the Silchester Magazine on the Silchester Association Website, Parish Council notice board and Face Book page.
- e. An agenda for the AGM and any necessary documents will be published on the website
- f. A list of attendees is to be kept
- g. The business of the AGM shall include
 - receiving a report from the Chairperson on the activities over the year
 - receiving a report from the Treasurer on the finances of the Group
 - electing a Management Committee
 - consider any other matter as may be decided
- h. Motions will require a simple majority from voting members to be carried at an AGM or SGM

7. SPECIAL GENERAL MEETING

- A Special General Meeting can be called by the Management Committee or by any four Committee Members one of them to be an executive officer to discuss an urgent matter.
- The Secretary shall give all members fourteen days' notice of any SGM with notice of the business to be discussed. All members shall be entitled to attend and vote.

8. ALTERATION TO THE CONSTITUTION

- Any changes to this constitution must be agreed by at least two-thirds of those members present at the AGM

10. DISSOLUTION

- The Association may be wound up at any time if agreed by two-thirds of those members present and voting at any General Meeting.
- In the event of winding up, any assets remaining after all debts have been paid shall be given to another Group with similar aims within the village.

Chairperson

Secretary

Treasurer

Date

Those in the "area of benefit" are defined as all residents of the parish of Silchester and that area that lies within half a mile outside the boundary of the parish of Silchester provided always that the area to the west of the parish within Pamber Heath shall be restricted to those properties on Impstone Road fronting the common and fronting Silchester Road up to the Clappsgate turning.